

QMS Council Meeting Agenda -- 7/31/97

Note a building and room change: the meeting will be at 9 a.m. in Building 6, Room C100.

1. Project Meetings with Directorates Update – Dave Cleveland
2. PAO Support Update – Dave Cleveland
3. VISIO – Dave Cleveland
4. Management Council Workshop Update – Dave Cleveland
5. New Web Page – Harold Mitchell
6. Internal Audit System Planning – Harold Mitchell
7. Document Control – Harold Mitchell
8. General Discussion -- Problems, Concerns, or Issues...

Prior Actions

01-07-17-97	Don Wolford will send out copies of the mini-guide to ISO 9001 to the QMSC members and SLP development team leaders.	<i>OPEN</i>
02-07-17-97	QMSC members who need a copy of VISIO for flow chart preparation will let Dave Cleveland know by July 25. If a LAN version is available and desired, the number of concurrent users is required. (noted that Jerry wants a copy for WFF)	<i>OPEN</i>
03-07-17-97	Dave Cleveland will schedule another meeting with SLP development team leaders will be scheduled after SLP 01.1 is completed to go through it and to address any questions or issues that have come up. The QMSC and team members will be invited.	<i>OPEN</i>